



## VACANCY ANNOUNCEMENT FOR INFRASTRUCTURE/CIVIL ENGINEER

The Ministry of Economy and Development (the Executing Agency) with Zamyn-Uud Free Zone Governor's Office and Ministry of Construction and Urban Development (Implementing Agencies) are implementing the Developing the Economic Cooperation Zone Project financed by Asian Development Bank (ADB). The Executing agency is now seeking to hire a Infrastructure/Civil Engineer for the project and inviting qualified candidates to apply. The Infrastructure/Civil Engineer will be a full-time staff of the Project Implementation Unit (PIU) based in Ulaanbaatar, providing support to ensure and smooth implementation of the project and handle the Project construction operations. The Infrastructure/Civil Engineer will be contracted for until end of the year, possible extension of contract based on performance, as per the Finance Minister order #4 dated 11 January 2021.

The main duties and responsibilities of the Infrastructure/Civil Engineer will include the following tasks, but is expected to perform any other tasks in the areas of responsibilities as deemed necessary. S/he will perform the assigned tasks under the direct supervision and guidance of the Project Coordinator.

### Detailed Tasks:

Specific tasks include, but may not be limited to:

- (i) Undertake structural calculations and analysis and produce economic and efficient buildable designs;
- (ii) Liaise with the project architects, other engineering disciplines, consultants, sub-consultants, contractors and clients as required;
- (iii) Undertake site visits as required;
- (iv) Carry out detailed structural design and preparation work for foundation;
- (v) Undertake quality assurance checking of drawings and calculations produced by self and that of other team members as directed by Project Coordinator;
- (vi) Coordination of the works of structural design engineers for timely completion of the structural design;
- (vii) Ensure that all drawings are reviewed and checked by Project Coordinator prior to external issue;
- (viii) Produce structural design briefs, documents, reports and material specifications as required for civil construction;
- (ix) Supervise all civil construction works during the design, construction and post construction phases; and;
- (x) Assist in preparing technical specifications of the bidding documents;
- (xi) Perform any other duties assigned by Project Coordinator.

### Minimum Qualification Requirements

- Graduate Degree in Civil Engineering or related field;
- At least 10 years of professional work experience;
- Training attendance to Project Management is required;
- Must have certificate for Consulting Engineer in architecture and construction;
- Qualified to use application and construction design software is required;
- Experience in working for with externally funded projects, such as ADB, World Bank, EBRD or other international organizations is preferred;
- Knowledge of advanced (written and oral) level English language proficiency is a must.

Interested applicants shall send their expression of interest by through the ADB CMS system links listed below by 23:59, 9 August 2023.

[https://selfservice.adb.org/OA\\_HTML/adb/xxcrs/jsp/ADBCsrnFwd.jsp?sel=190495](https://selfservice.adb.org/OA_HTML/adb/xxcrs/jsp/ADBCsrnFwd.jsp?sel=190495)